



Dear ASCP Members,

The ASCP Nominations Committee seeks your help in identifying outstanding ASCP members to nominate for open ASCP Board of Director positions. Nominations are sought for both laboratory professional and pathologist members. Elected Board members would begin their service following the 2023 Annual Business Meeting on Friday, October 20, 2023. For next year, ASCP is seeking nominations for one President-elect, one Vice President, and at least one At-Large director position. Current Board members serving in At-Large Director positions may be eligible for reappointment.

The Directors are the stewards of ASCP's fiscal health, programs, and overall performance through ASCP's governance activities. The ASCP Board of Directors develops the strategies and policies that define ASCP operations.

Qualified candidates must be ASCP Fellows or Members in good standing and willing to devote the necessary time and commitment. The Board meets three times a year for two to three days each meeting. The fall Board of Directors meeting is in conjunction with the ASCP Annual Meeting. Board members may also be asked to serve as an ASCP Commission or Committee member, which would entail an additional time commitment. The Secretary, Treasurer, and At-Large Director positions are open to both laboratory professional and pathologist members. The Vice President and President-Elect positions are limited to pathologist members. (Note: nominations for Secretary and Treasurer are not open in 2023.)

Please let us know who among your colleagues is ready and willing to serve the profession at this leadership level. Self-nominations are also accepted. Please send the following information for each individual to be considered:

- Nominee's name and position sought
- If nominating someone other than yourself, please submit a statement outlining the candidate's professional/leadership skills and why you believe this individual should be considered

All candidates will be contacted to determine willingness to serve, and additional information will be obtained from the nominees by the Nominations Committee.

The deadline for nominations is **March 10, 2023**. Please address nominations to the Chair, ASCP Nominations Committee at 33 West Monroe Street, Suite 1600, Chicago, IL 60603, or email to [ascpnominations@ascp.org](mailto:ascpnominations@ascp.org).

If you have questions or would like more information, please contact me at [henry.rinder@yale.edu](mailto:henry.rinder@yale.edu) or Lucy Beck, ASCP Director, Governance Activities at [lucy.beck@ascp.org](mailto:lucy.beck@ascp.org) (phone: 312.541.4951).

With sincere thanks for your thoughtful nominations

Henry M. Rinder, MD, FASCP

Past President and ASCP Nominations Committee Chair

**2023 Nominations Committee Members:**

Henry M. Rinder, MD, FASCP, Chair

Hannah Wang, MD, FASCP

Theresa Tellier-Castellone, EdD, MPH, MLS(ASCP)<sup>CM</sup>

Nathan Johnson, PhD, MASCP, DLM(ASCP)<sup>CM</sup> MT(ASCP) SC, SLC

Lt. Ara Gutierrez, MLS(ASCP)<sup>CM</sup>

Alexa Siddon, MD, FASCP

William Finn, MD, MASCP

James Wisecarver, MD, MASCP

## Frequently Asked Questions

To help you better understand the process and more actively participate in it, below is a list of questions and answers to the most common queries:

### What board positions must be filled this year?

ASCP is seeking nominations for one President-elect, one Vice President, and at least one At-Large Director position for both Fellows and Laboratory Professional Members. Depending on who is nominated for Vice President, an additional At-Large Fellow Director position may become open. Current Board members serving as At-Large Directors may be eligible for reappointment.

### Who is the ideal board candidate?

There is no “ideal” board candidate. Instead, ASCP wants its board to include individuals with diverse backgrounds so that it can make well-rounded decisions that reflect the views of its entire membership. Competencies include knowledge or experience with governance, the ability to think strategically, and commitment to work effectively with ASCP. The Nominations Committee favors strong leadership skills/experience and ASCP volunteer service. Candidates should demonstrate expertise in the profession through years of service or other contributions to the field through writings, presentations, teaching, and other activities serving ASCP’s mission. The Committee does not discriminate on the basis of gender, race, ethnicity, religion, age, sexual orientation, nationality, disability, or geographic location.

### What criteria will the Nominations Committee use to select board candidates?

The only requirement of board candidates is that they are a member of ASCP with sufficient leadership experience. Assuming they meet membership requirements, the Nominations Committee will evaluate board candidates based on their background, credentials, past leadership, and involvement in ASCP commissions/councils/committees and/or educational programs. Candidates will be asked to sign a conflict of interest/disclosure form listing financial, professional, and other relevant affiliations to help determine if any significant financial and other relationships need to be evaluated.

### What do board members do?

Board Members are responsible for maintaining the commitment to the ASCP mission, establishing strategic direction, ensuring compliance with all applicable legal requirements, and maintaining the organization’s financial well-being.

### How much time does board service require?

Although board members must be willing to invest time in preparing for and thoughtfully participating in board meetings, the time commitment is not onerous. The ASCP Board meets face-to-face three times a year. In addition, members may be asked to serve in other roles, such as on one of the commissions or committees.

### Can I nominate myself?

Yes. ASCP members may nominate themselves for board service by following the same procedures they would use to nominate someone else.

### What is the nominations process?

ASCP Nominations Committee will accept board nominations through **March 10, 2023**. The Nominations Committee will deliberate and recommend one candidate per position to the ASCP Board of Directors in June. In September, the Nominations Committee slate will be posted on the ASCP website, and ASCP members can submit additional nominees (see ASCP bylaws for further information). The final slate will be posted and voted on in October 2023. The terms of service for new members will begin after the 2023 Annual Business Meeting (October 20, 2023).

### What if I am interested, but not elected?

There is always next year! Also, should you not be selected for a Board position this year, ASCP offers many other [volunteer opportunities](#). (See ASCP Website for more information.)

### How do I nominate a candidate?

If you know of an individual who meets the Nominations Committee’s criteria, and who might be willing to serve on the Board, please submit to [ascpnominations@ascp.org](mailto:ascpnominations@ascp.org) the individual’s name along with a brief statement (less than one page) outlining why you believe this individual should be considered. The individual will be contacted to confirm interest and gather additional information.

### When are nominations due?

Nominations must be received by **March 10, 2023**.

### Who can answer other questions that I have?

For more information about the nominations process or about nominating criteria, contact:

**Henry M. Rinder, MD, FASCP**  
Nominations Committee Chair  
[henry.rinder@yale.edu](mailto:henry.rinder@yale.edu)

**Lucy Beck**  
ASCP Director, Governance Activities  
(312) 541-4951  
[lucy.beck@ascp.org](mailto:lucy.beck@ascp.org)

## President-elect

*Open to Fellow members*

### Primary Responsibilities

The President-elect shall perform any and all duties assigned by the Board of Directors. In the absence or incapacity of the President, the President-elect shall discharge the functions of the President.

### Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls (as needed)
- Other Liaison responsibilities as assigned

### Term

- One-year term
- President-elect position is not eligible for re-appointment.
- President-elect automatically assumes the President position at the conclusion of the appointment.

## Vice President

*Open to Fellow members*

### Primary Responsibilities

The Vice President shall perform any and all duties assigned by the Board of Directors. In the absence or incapacity of both the President and President-Elect, the Vice President shall discharge the functions of the President.

### Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls (as needed)
- Other Liaison responsibilities as assigned

### Term

- One-year term
- Vice President position is not eligible for re-appointment

## Secretary

*Open to both Fellow and Laboratory Professional Members*

*Note: The Secretary position is not open in 2023.*

### Primary Responsibilities

The Secretary shall perform all duties usually incident to the office of the Secretary and such other duties as may be assigned by the Board of Directors. The Secretary shall be responsible for the accuracy of minutes and other official documents of the Board of Directors.

### Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls, as needed
- Other Liaison responsibilities as assigned

### Term

- Three-year term
- Eligible for re-appointment for one additional term

## Treasurer

*Open to both Fellow and Laboratory Professional Members*

*Note: The Treasurer position is not open in 2023.*

### Primary Responsibilities

The Treasurer shall perform all duties usually incident to the office of Treasurer and such other duties as may be assigned by the Board of Directors. The Treasurer shall oversee the funds of the Society, its financial policies and the preparation of an annual budget for approval by the Board of Directors. The Treasurer shall also provide a complete financial report at the annual business meeting of the Society.

### Time Commitment

- 3 Board meetings per year (1-4 days in length)
- Conference calls, as needed
- Serves as Chair of the Finance Committee
- Other Liaison responsibilities as assigned

### Term

- Three-year term
- Eligible for re-appointment for one additional term

## At-Large

*Positions are open for both Fellow and Laboratory Professional Members*

### Primary Responsibilities

The Board of Directors shall govern the activities of the Society and shall be responsible for its financial viability and for achieving the mission of the Society. All Board members shall have a duty of loyalty and care to the Society, which includes preparation for, attendance at, and participation in all regularly and specially scheduled meetings of the Board. There are eight At-Large positions on the Board, five for pathologists and three for laboratory professional members.

### Time Commitment

- 3 Board meetings per year (1-3 days in length)
- Conference calls, as needed
- Other Liaison responsibilities as assigned

### Term

- Three-year term
- Eligible for re-appointment for one additional term