



## Application Guidelines for Students from Accredited Training Programs

**PLEASE NOTE: All of the following actions will affect the suggested Exam Eligibility dates below: (1) mail delivery of application & payment; (2) the date your Program Director verifies your eligibility via the Record Release Report and (3) the date your final grades are approved by your Program Director.**

Program Completion*	Submit Application	Program Director Approved	Prospective Exam Eligibility
Jan 2 - 14	Dec 1	1st week in Jan	Jan 15 - Apr 15
Jan 15 - 30	Dec 15	3rd week in Jan	Feb 1 - Apr 30
Feb 1 - 14	Jan 2	1st week in Feb	Feb 15 - May 15
Feb 15 - 29	Jan 15	3rd week in Feb	Mar 1 - May 31
Mar 1 - 14	Feb 1	1st week in Mar	Mar 15 - June 15
Mar 15 - 31	Feb 15	3rd week in Mar	Apr 1 - June 30
Apr 1 - 14	Mar 1	1st week in Apr	Apr 15 - July 15
Apr 15 - 30	Mar 15	3rd week in Apr	May 1 - July 31
May 1 - 14	Apr 1	1st week in May	May 15 - Aug 15
May 15 - 31	Apr 15	3rd week in May	June 1 - Aug 31
June 1 - 14	May 1	1st week in June	June 15 - Sept 15
June 15 - 30	May 15	3rd week in June	July 1 - Sept 30
July 1 - 14	June 1	1st week in July	July 15 - Oct 15
July 15 - 31	June 15	3rd week in July	Aug 1 - Oct 31
Aug 1 - 14	July 1	1st week in Aug	Aug 15 - Nov 15
Aug 15 - 31	July 15	3rd week in Aug	Sept 1 - Nov 30
Sept 1 - 14	Aug 1	1st week in Sept	Sept 15 - Dec 15
Sept 15 - 30	Aug 15	3rd week in Sept	Oct 1 - Dec 31
Oct 1 - 14	Sept 1	1st week in Oct	Oct 15 - Jan 15
Oct 15 - 31	Sept 15	3rd week in Oct	Nov 1 - Jan 31
Nov 1 - 14	Oct 1	1st week in Nov	Nov 15 - Feb 15
Nov 15 - 30	Oct 15	3rd week in Nov	Dec 1 - Feb 29
Dec 1 - 14	Nov 1	1st week in Dec	Dec 15 - Mar 15
Dec 15 - 31	Nov 15	3rd week in Dec	Jan 2 - Mar 31

**\*NOTE: PROGRAM COMPLETION REQUIRES THAT ALL GRADES ARE SUBMITTED AND FINAL PRIOR TO YOUR PROGRAM DIRECTOR VERIFYING YOUR ELIGIBILITY. IF YOU ARE DEEMED INELIGIBLE BY YOUR PROGRAM DIRECTOR, YOU WILL NOT BE ALLOWED TO SIT FOR THE CERTIFICATION EXAMINATION.**