ASCP BOARD OF CERTIFICATION

Guide to the Citation of ASCP Board of Certification Credentials

Certification with No Expiration
There is no time-limit on ASCP certification awarded to individuals who are certified prior to mandatory certification maintenance (1/01/2004). Certification for these individuals does not expire.

ASCP certifications are listed with the designation "ASCP" in parentheses after the category initials for US certification and "ASCP^{i}" in parentheses after the category initials for International certification with no spaces as follows:
Medical Laboratory Technician, MLT(ASCP)
International Medical Laboratory Technician, MLT(ASCP^{i})

Time Limited Certification
Individuals awarded US or International certification based on the chart below, receive a time-limited certification valid for a three year period. These individuals are required to participate in the Certification Maintenance Program (CMP) to maintain a valid ASCP certification every three years or their certification will expire. Once a certification has expired, these individuals are not longer permitted to the use the ASCP credential after their name.

Individuals required to complete the Certification Maintenance Program (CMP) in order to maintain their certification are required to use the initials "CM" in superscript following (ASCP) and (ASCP^{i}) after his/her certification.
[e.g., Mary Jones, MLS(ASCP)^{CM} or Mary Jones MT(ASCP^{i})^{CM}]

The goal of the CMP is to demonstrate that laboratory professionals with this designation are performing activities to stay current in their practice and completing continuing education requirements for recertification.

US Certification Category	CMP Required Beginning Year Indicated
MT/MLS, MLT, AT, CT, HT, HTL, BB, C, H, M, MP/MB, PBT, DPT	2004
PA	All ASCP Certified
SBB, SC, SCT, SH, SLS, SM, SV, HP, DLM	2006

International Certification Category	CMP Required Beginning Year Indicated
MT, MLT, MB, CTgyn, PBT	2012

NCA Certification	CMP Required Beginning Year Indicated
All active certifications	All certificants who are not ASCP certified prior to 2004

Certification Credentials based on Number/Types of Certification

A. One certification category
   1. Certification is listed before the (ASCP) or (ASCP^{i}) with no commas or spaces [e.g., Louise Cooper, MLT(ASCP) or Louise Cooper, MLT(ASCP^{i})]

B. Two certification categories
   1. The second certification category is listed immediately after (ASCP) or (ASCP^{i}) with no comma or spaces [e.g., Louise Cooper, MLS(ASCP)^{CM}BB or Louise Cooper, MT(ASCP^{i})^{CM}MB].
   2. If one of the categories is MT/MLS, it should always be listed before the (ASCP) or (ASCP^{i}) as above regardless of chronology.

3. If multiple certifications exist in the same discipline, the lower level certification should be omitted [e.g., Louise Cooper, BB(ASCP)SBB should be listed as Louise Cooper, SBB(ASCP)].
4. Specialist or Diplomate level categories are always listed.
5. Two categories in separate disciplines, where neither is MT/MLS, are listed in chronological order based on the date received. [e.g., Louise Cooper, HTL(ASCP)SCT]

C. Three or more certification categories
1. Additional categories, listed after the second category, are separated by commas but not spaces [e.g., Louise Cooper, MLS(ASCP)^{CM}BB,H or Louise Cooper, MT(ASCP^{i})^{CM}MB,CTgyn]

D. Certification category and advanced degree
1. The advanced degree always precedes the certification(s) [e.g., Louise Cooper, PhD, MLS(ASCP)^{CM}MB or Louise Cooper, PhD, MT(ASCP^{i})^{CM}MB]

E. US and International Certifications
1. If one of the certifications is a US (ASCP) certification and the other is an International (ASCP^{i}) certification, the US certification should always be listed first regardless of category or chronology, and the certifications should be listed separately with a comma and space between them. [e.g., Louise Cooper, CG(ASCP), MT(ASCP^{i})

Voluntary Participation in Certification Maintenance
Individuals certified prior to mandatory certification maintenance may participate in the CMP on a voluntary basis by successfully completing the CMP continuing education requirements for their category. They then use the initials "CM" in superscript after their certification [e.g., Mary Jones, MLS(ASCP)^{CM} or MB(ASCP)^{CM}] for the period during which the certification maintenance remains valid.

MT/MLS or MP/MB Certification under Voluntary Certification Maintenance
Under the CMP, the MT(ASCP) certification becomes MLS(ASCP)^{CM} and the MP(ASCP) certification becomes MB(ASCP)^{CM}. If the individual chooses not to complete CMP in the future, the "CM" is removed and the certification initials revert back to MT(ASCP) or MP(ASCP) with no expiration.

Qualification
A. One Qualification Category
1. The qualification is listed after the name with no additional designation [e.g., Mary L. Wood, QIHC]
B. More than one Qualification Category
2. A second qualification is listed after the first qualification separated by a comma and a space [e.g., Mary L. Wood, QIHC, QLC]

Certification and Qualification
If the individual has both a certification and a qualification, the certification is listed first as described under certification, followed by (ASCP) or (ASCP^{i}) and the qualification with no comma or spaces.
[e.g., Mary L. Wood, HT(ASCP)QIHC or Mary L. Wood, MT(ASCP^{i})QIHC]