



**INTERNATIONAL MEDICAL LABORATORY TECHNICIAN**  
EXPERIENCE DOCUMENTATION FORM (Route 3)

**PART I (TO BE COMPLETED BY APPLICANT)**

Applicant's Name	ASCP Customer ID #
Email Address	Address

**PART II (MUST BE COMPLETED AND SIGNED BY LABORATORY MANAGEMENT\* OR EMPLOYER IN ORDER TO BE ACCEPTABLE)**

**SUBJECT: VERIFICATION OF EXPERIENCE FOR EXAMINATION ELIGIBILITY**

This individual, identified above, has applied for the Board of Certification International Medical Laboratory Technician examination. In order to establish this applicant's eligibility for certification, the following information is necessary:

**1. PLEASE COMPLETE: EXPERIENCE (INCLUDING ON-THE-JOB TRAINING)**

Date experience **started** :    Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
 Date experience **ended** :    Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_  
 How many hours per week? \_\_\_\_\_ (average, if necessary)

**2. DIRECTIONS:** Please review the experience of this applicant. Please place an **X** by each area in which this applicant has demonstrated competency under your supervision by using **The Guidelines for Evaluating Experience of a Candidate for International Medical Laboratory Technician**. (NOTE: It is the applicant's responsibility to ensure experience is documented in **ALL 4** areas as required for eligibility.)

_____ Blood Banking (Immunohematology)	_____ Microbiology
_____ Chemistry	_____ Hematology

**3. BY SIGNING THIS FORM, I AS LABORATORY MANAGEMENT\* OR EMPLOYER VERIFY THAT THIS APPLICANT HAS PERFORMED SATISFACTORILY IN THE AREAS CHECKED ON THIS FORM.**

(Please Print) Laboratory Management* or Employer Name	Title
Laboratory Management* or Employer Signature	Date
Laboratory Management* or Employer Email Address	Institution Telephone Number
Institution	
Institution Address	

**BE SURE TO INCLUDE A LETTER OF AUTHENTICITY FROM YOUR LABORATORY MANAGEMENT\* OR EMPLOYER WITH THIS EXPERIENCE DOCUMENTATION FORM. THE LETTER OF AUTHENTICITY MUST BE PRINTED ON ORIGINAL LETTERHEAD. IT MUST STATE THAT THE EXPERIENCE DOCUMENTATION FORM WAS COMPLETED, SIGNED AND DATED BY YOUR LABORATORY MANAGEMENT\* OR EMPLOYER. EXPERIENCE DOCUMENTATION FORMS RECEIVED WITHOUT LETTERS OF AUTHENTICITY ARE UNACCEPTABLE.**

*\*Management is defined as someone in a management role who can verify technical experience.*

See [www.ascp.org/boc/intl-documentation](http://www.ascp.org/boc/intl-documentation) for submission instructions.

## GUIDELINES FOR EVALUATING EXPERIENCE OF A CANDIDATE

### INTERNATIONAL MEDICAL LABORATORY TECHNICIAN

To qualify for certification as an international medical laboratory technician, the applicant should be competent to perform **ALL** of the tests and procedures indicated. The international medical laboratory technician should have the equivalent knowledge and skill to those of a graduate of an accredited Medical Laboratory Technician program.

AREA OF EXPERIENCE	EXTENT OF EXPERIENCE
<b>BLOOD BANKING</b>	<ul style="list-style-type: none"> <li>• Specimen collection, evaluation, and processing</li> <li>• ABO, Rh, and other blood group system typing</li> <li>• Antibody detection and identification</li> <li>• Compatibility testing</li> <li>• Direct antiglobulin test</li> <li>• Transfusion adverse reaction testing</li> <li>• Processing and administration of blood products</li> <li>• Instrument preventive maintenance and troubleshooting</li> <li>• Quality control / assurance</li> <li>• Laboratory safety</li> </ul>
<b>CHEMISTRY</b>	<ul style="list-style-type: none"> <li>• Specimen collection, evaluation, and processing</li> <li>• Basic analytical methodology including electrolytes, blood gases, glucose, blood urea nitrogen, creatinine, bilirubin, enzymes, lipids, and proteins</li> <li>• Immunoassays</li> <li>• Endocrinology and tumor markers</li> <li>• Therapeutic drug monitoring/toxicology</li> <li>• Instrument preventive maintenance and troubleshooting</li> <li>• Quality control / assurance</li> <li>• Laboratory safety</li> </ul>
<b>HEMATOLOGY</b>	<ul style="list-style-type: none"> <li>• Specimen collection, evaluation, and processing</li> <li>• Blood smear preparation, evaluation, and differential</li> <li>• Complete blood count</li> <li>• Miscellaneous tests (e.g., reticulocyte, ESR, sickle screen)</li> <li>• Routine coagulation tests (e.g., PT, APTT, fibrinogen, D-dimer)</li> <li>• Instrument preventive maintenance and troubleshooting</li> <li>• Quality control / assurance</li> <li>• Laboratory safety</li> </ul>
<b>MICROBIOLOGY</b>	<ul style="list-style-type: none"> <li>• Specimen collection, evaluation, and processing</li> <li>• Antibiotic susceptibility testing* <i>* Competency for this task may be demonstrated through performance, observation, or simulation.</i></li> <li>• Culture evaluation* <i>* Competency for this task may be demonstrated through performance, observation, or simulation.</i></li> <li>• Media selection</li> <li>• Microscopic examination of specimens</li> <li>• Manual, automated, and/or molecular methods for detection and identification of microorganisms</li> <li>• Instrument preventive maintenance and troubleshooting</li> </ul>

	<ul style="list-style-type: none"><li>• Quality control / assurance</li><li>• Laboratory safety</li></ul>
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